

Date: January 21, 2011

**City of St. Charles  
708 Mental Health Board  
Accountability Report for funds Expended**

Agency Name: Lazarus House

Contact Person: Liz Eakins, Executive Director Phone #: (630) 587-2144

Main Office Address: 214 Walnut St.  
St. Charles, IL 60174

Funding requested from City of St. Charles 708 Board for fiscal year 11/12: \$ 53,600

**Describe mission (include narrative explaining how mission relates to City of St. Charles):**

The mission of Lazarus House is to provide hospitality, food, safe shelter, and support services to men, women, and children connected to our community who are homeless or in need. The purpose of services is to assist clients to increase self-sufficiency with the goal of achieving and maintaining permanent housing. Lazarus House has an Emergency Shelter Program and a Center for Transitional Living Program-both serving those connected to Batavia, Geneva, St. Charles, and western rural Kane County, Illinois. In 2006 a Women and Children's Day Center (part of the Emergency Shelter program) was added along with an expanded Homeless Prevention/Outreach program, both of which are located across the street from the main shelter.

**Describe specific goals that fit City's mission and indicate how goals will be accomplished.**

Lazarus House goals that support the City's mission include:

- Help homeless persons return to independent living with the skills and habits needed for long-term success.
- Offer services and referrals to those in need in our community in order to prevent homelessness and support the well being of individuals and their families.

These goals are enabled by activities of stewardship and collaboration that form a core part of the City of St. Charles' mission. The goal of the St Charles 708 Community Mental Health Board is to assist with services for City of St Charles residents with, or at risk of: mental disorders, developmental disabilities, substance abuse, and /or drug abuse. Through its homeless and homeless prevention programs, Lazarus House serves residents of St Charles that have or are at risk of having all of these conditions. Specifically, Lazarus House will collaborate with the City of St. Charles, the County, area social service agencies and landlords to provide the support services needed by homeless St. Charles residents (many with mental health or substance abuse issues) to help them gain and retain permanent housing. Through its multiple state and federal funded rental subsidy programs, Lazarus House will also work with qualifying St. Charles families at risk of losing housing to provide rental assistance and support services. The goal is to enable households to retain permanent housing and to improve financial, budgeting, and other skills to create stronger, more secure lives in this community going forward. The strong collaboration that exists between the staff, other agencies and the 1,900 plus volunteers that support the work of Lazarus House, helps maintain and strengthen the social character of St. Charles. Working with others to solve problems contributes to a safe and secure community and future for the City and its residents.

Through its programs Lazarus House:

- 1) Promotes mental health by providing a safe place and case management to help support mental health and the well being of those with substance abuse, mental health and /or other disabilities. Our education staff, along with trained professionals from TriCity Family Services and Elgin Crisis Center, offer a number

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of classes for adults and children on topics such as boundaries, parenting, anger management, and domestic violence, to improve each person's well-being.

- 2) Provides specific protection against a disorder and treatment through our own needs assessment process, case management approach, action plans, and house rules. We collaborate closely with Ecker Center, Renz, and other service providers to help those needing formal assessments and treatment to access needed services and receive needed care.
- 3) Helps detect and treat disorders at the earliest stages through our assessment process at intake. Starting in January 2010 we enhanced services provided by Renz, based on a collaborative 2-year grant written by Renz. Their staff come to our premises twice weekly, to interview and assess guests on site for mental health and substance abuse issues. Ecker Center will also assist as needed.
- 4) Supports rehabilitation through our case management and follow-up process to help ensure treatment plans are followed.

**Describe how funds will be expended and quantify services provided to the City of St. Charles (e.g., City of St. Charles persons served, cost allocated to services, program descriptions, and other pertinent information). Also attach budget detailing sources (grants, other municipalities' contributions, fundraisers, and any other sources of funding –actual or being sought:**

Based on historical trends and current projections, in FY11 Lazarus House anticipates serving approximately 135 St Charles residents and providing 13,000 nights of service in its Emergency Shelter and Transitional Living Programs. Our request includes \$46,500 of funding to cover 10% of the estimated \$465,000 cost of providing a projected 9,900 nights of service in FY2012 to St. Charles residents with mental health and/or substance abuse issues at a projected cost of \$47 per day. Services provided will include: safe shelter, food, personal hygiene items, shower and laundry facilities, clothing through the local clothes closet, healthcare through a local free clinic and other local funding, case management, coaching, linkage to needed services in the community and to federal and state programs, including access to mental health and substance abuse services, transportation for work, school appointments, budget and credit counseling, employment assistance/skills upgrade, GED tutoring, assistance with securing college scholarships and job training grants, assistance securing day care funding to enable parents to seek and obtain work and/or go to school, in-house classes that support successful living, and provide one-time and ongoing government funded rental and utility assistance to qualifying low income households.

In addition, funding is requested to cover 10% of the cost of supporting Outreach Program guests from St Charles who have mental health and/or substance abuse issues. Last year, ongoing rental assistance subsidies were provided to 44 low income St. Charles households to enable them to remain in housing and avoid homelessness. One-time assistance was provided to an additional 5 St Charles households. The average daily cost incurred by Lazarus House per household after lease payments was \$9.70 per day. For 35 of these households, under the terms of the rental assistance grants that help to support the programs in which they participate, we are able to provide case management to help address the issues that have caused them to be homeless or at risk of homelessness. Twenty-six persons in 25 of these St Charles households programs have issues with mental health, substance abuse, or developmental disabilities. In FY10, these individuals were provided 8,430 days of ongoing rental subsidies and other support services, at a total cost of \$81,770. For the FY10 rental assistance programs in which the other 14 St Charles households participated, Lazarus House meets with each household to discuss needs, qualification for the rental program, and resources available to address financial, food, health, mental health, substance abuse, and other needs. Those participating are also invited to participate in Lazarus House's training classes that cover topics such as anger management, healthy parenting in order to help support the household's well being

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In FY12 we anticipate providing ongoing support services to a minimum of 20 St Charles households with mental health, substance abuse, and other disability issues. Our funding request is based on 10% (\$7,100) of the estimated FY12 \$71,000 cost of providing these households service at \$9.70 per day. This decline in numbers from FY10 is based on the end of a very important IHDA pilot grant, originally awarded in 2006. In FY10, this grant program had provided much of the cost of ongoing rental support and direct services to 38 households of which 24 were in St Charles. Because of state funding challenges, Lazarus House was awarded a final grant that runs until June 2012, by which time all of the remaining 28 households (as of 1/1/11) are to be transitioned out of the program. Many of these households will have no way to remain independently housed when this grant expires, as 75% of households either have mental health and or substance abuse issues, or are elderly or physically disabled. Fifty-four (54) %, or 13 of the 24 St Charles households served by this grant in FY10, had mental health and/or substance abuse, as well as other health issues in some cases. Seven of these 13 households also had one or more persons over the age of 55, complicating self-sufficient living. An additional 21% (5 households) had one or more persons over the age of 55. Their age, plus other life circumstances as well as the economy, results in bleak prospects for independent living without some additional financial support. Lazarus House is actively pursuing ways to help these households avoid homelessness, but to date has not found a solution for all of the households that will be impacted. If these households become homeless, it will place additional strain on the persons impacted, on the emergency shelter and other area service providers.

The attached budget shows the \$1,044,579 projected FY12 cost for the Emergency Shelter and Center for Transitional Living Programs, and \$500,974 for the Outreach Program. Sources for funding these budgets are listed. Based on historical experience, Lazarus House has projected funding from United Way/Community Chest agencies in Batavia, Geneva and St. Charles, 708 Mental Health Boards in Geneva and St. Charles, Kane County Community Development Block Grant Program, Department of Human Services (DHS) Emergency and Transitional Housing Services, DHS Homeless Youth Program, Department of Commerce and Economic Opportunity (DCEO), Housing & Urban Development (HUD), Federal Emergency Management Agency (FEMA), the Illinois Housing Development Authority and contributions from individuals, businesses, churches, clubs, foundations, and fund raising events.

**St. Charles 708 Fund Expenditure History – explain how funds allocated from previous year were expended and purposes of those expenditures. Note: if funding allocation is over \$25,000, attached most recent financial statements, audit and annual report:**

For the year ended June 30, 2010, 13,072 nights of service were provided to St. Charles residents at a cost of \$614,384 (using FY10 audited cost per day figures). These services were provided to 171 persons from St. Charles. Costs were expended to pay for the services noted in response to the prior question: clothing, shelter, case management, training, access to needed medical and mental health services in the community, transportation, etc. Of these totals, 8,212 nights of service were provided to St Charles residents with mental health, substance abuse and/or developmental disabilities—at a cost of \$385,964.

In addition, 12,630 days of ongoing rental subsidy and other services were provided to 49 St Charles households to enable them to become /stay housed, at a total cost, excluding lease payments, of \$122,511. Of these totals, 8,430 days were provided to 25 households with mental health and other issues at a cost of \$81,770.

Note that in FY10, per the audit, Lazarus House was basically break even, after taking into account the timing of multiyear rental assistance grants accrued in FY10 for which the expenses are to be incurred in a future year. FY12 reflects a flat budget with FY11, except for Outreach, reflecting continued focus on cost constraints and the difficulty in raising funds. The Outreach budget reflects the current estimate of funds to be received in FY12

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based on the timing of all grants and the partial year impact of the one major rental assistance grant discussed earlier that expires at the end of FY12.

Please note that year-to-date income is higher than budgeted primarily due to the unanticipated gift of stock from a donor who received this stock as a bequest and wished to donate it to charity. Based on discussions with the donor, the gift has been left unrestricted. This will provide a buffer in these tight economic times. Many months in the last several years, Lazarus House has operated with less than 2 months of unrestricted cash on hand to cover costs. General donations have declined each of the past 2 years, due to the decreased capacity of our donors to give in this recession. The last several years Lazarus House has operated with a focus to keep the lights on and provide essential services, while increasing support to the high numbers of homeless and the increasing numbers at risk of homelessness in our community. We continue significant cost containment measures, including holding the payroll budget flat during the FY09-FY12 budget cycles. The welcome stock donation will enable Lazarus House to breathe a bit easier. While on a cash basis, Lazarus House is doing ok compared to the bare bones FY11 budget, recent government and other grant awards for the future continue to decline from prior years, due to the economy. Also the timing of payments on state grants is very delayed; Lazarus House is just now beginning to receive funds on grants that go back to July 1. The Illinois Department of Commerce and Economic Opportunity (DCEO) has awarded Lazarus House grants ranging from \$20,000 to over \$46,000 in each of the past several years. Previously the DCEO grant application was due on December 1, with a grant start year of April 1. The timing and availability of this grant for this upcoming year is unknown because the application and program are based on a change in federal focus, yet-to-be completed regulations under the new federal HEARTH Act, as well as the need to replace the Illinois DCEO manager that had long run this program. These are just a few of the grant and funding challenges that we face as we head into the balance of this year, and until the economy improves--which no one is expecting to happen very soon.

**On an annualized (12 month) basis, provide information on City of St. Charles residents served:**

**Direct service: number of individual clients/consumers served:** 13,072 nights of service were provided to 171 persons from St. Charles in FY10. Sixty-five (65) % of all nights of service provided by Lazarus House were to persons from St. Charles. 8,212 nights of service (63 %) provided to those in St Charles, were provided to individuals with mental health, substance abuse or other disability issues. In addition 49 St. Charles households were provided one-time/interim (14 households) and ongoing (35 households) rental assistance subsidies to enable them to remain in housing. Of the 35 households in the ongoing assistance programs, 25 households (71 %) of these had family members with mental illness and/or substance abuse issues.

**Aggregate number of direct service hours provided:** Nights of service noted above is one measure of service hours, a figure we report to the 708 Board quarterly. We also have established a daily cost of service for the Outreach program. Another measure is the staff time involved with case management, operations and education. We have 15.97 full time equivalents (FTE) staff that support case management, operations, and training (10.38 FTEs for St. Charles residents). This translates to over 33,000 service hours supporting our residents (21,500 hours for St. Charles residents.)

**Describe agency cost basis per client/consumer served (e.g., per hour cost and/or program costs allocated to City of St. Charles residents and how this was derived):**

In FY10 a night of service in our emergency shelter and transitional housing programs cost \$47 per day. This is calculated by dividing our FY10 actual audited Emergency Shelter and Transitional Housing expenses of \$940,678 by our actual FY10 shelter nights of 20,035. This cost reflects the costs associated with providing the variety of ongoing support services to help the homeless return to self-sufficient living in permanent housing. In

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FY12 we anticipate a cost per day of \$47 based on a budget of \$1,044,579 and 22,000 nights of service (exclusive of the outreach program).

In FY10 the cost of our ongoing rental support outreach program was \$9.7 per day per day per household. This figure, net of lease payments, includes the cost of support services, case management, budget assistance and operating costs. The estimated cost of outreach in FY12 is projected to be the same as in FY10.

**Identify other services provided to and for the benefit of City of St. Charles' residents (education, presentations, volunteer training and group activities/events).**

Other services that benefit City of St. Charles residents include: 1) Serving as a de facto help line for those in crisis who do not know where else to turn for help. Last year we fielded over 2,300 financial needs calls, an average of 195 per month. For the first six months of this year, we are averaging over 230 calls a month. These calls exclude the numerous calls Lazarus House handles regarding referrals to persons seeking advice on where to get mental health, substance abuse and other types of help for themselves or loved ones. 2) Volunteer training and providing many opportunities for St. Charles residents to serve others in a meaningful way. 3) Participation in St. Charles Housing Commission, St. Charles Ministerial Association and other groups whose goals support a stronger St. Charles.

**Attach a list of current Board of Directors for your agency, listing the length of time that each Board member has served in their current term. Also attach a brief summary of how Board members are elected, the qualifications sought, and any term limits for Board members.**

**Attach a copy of current 503C or tax exempt status certification.**

**Please note that agencies that are allocated funds from the STC 708 Board in excess of \$25,000.00 in any fiscal year are also subject to the following requirements:**

1. Monthly financial statements must be submitted to the Government Operations Committee of the St. Charles City Council by no later than the 15<sup>th</sup> day of the following month.
2. An annual report must be submitted to this same Committee.
3. A representative of the agency must make a brief presentation describing the purpose of the agency, it's future plans and how it's programs and services have benefited the residents of St. Charles to this Committee on an annual basis at a date and time to be determined (following the allocation recommendation process by the STC 708 Board, but prior to the actual release of any funds).

Funding request amount for current fiscal year \$ 53,600 Application Date: 1/21/2011

For STC 708 Board Only:

Recommended funding for current fiscal year: \$ \_\_\_\_\_ Recommendation Date: \_\_\_\_\_

## LAZARUS HOUSE BUDGET

	FY12 Budget			FY11 Budget			FY10 Actual
	Emergency Shelter & Transitional Living	Outreach	Total FY2012 Budget	Emergency Shelter & Transitional Living	Outreach	Total FY2011 Budget	FY10 Accrual Results
<b>Income</b>							
Donations	476,346	77,207	553,553	473,346	72,953	546,299	522,069
In-Kind Contribution	16,400	0	16,400	16,400	0	16,400	32,390
Occupancy Fees- CTL	15,700	0	15,700	15,700	0	15,700	12,609
Special Events	50,000	0	50,000	50,000	0	50,000	19,368
General Grants	124,825	0	124,825	127,825	0	127,825	147,149
Government Grants	210,238	422,533	632,771	210,238	493,179	703,417	794,019
708 Boards	89,500	0	89,500	89,500	0	89,500	60,200
United Way/CC	44,135	919	45,054	44,135	919	45,054	44,272
Interest Income	735	315	1,050	735	315	1,050	1,479
Other Income	16,700	0	16,700	16,700	0	16,700	14,322
<b>Total Income</b>	<b>1,044,579</b>	<b>500,974</b>	<b>1,545,553</b>	<b>1,044,579</b>	<b>567,366</b>	<b>1,611,945</b>	<b>1,647,877</b>
<b>Program Expenses</b>							
Payroll	682,463	108,341	790,804	682,463	108,341	790,804	772,127
Employee Benefits	89,752	14,248	104,000	89,752	14,248	104,000	104,144
Adv-Outreach	1,314	686	2,000	1,314	686	2,000	1,704
Bank Charges	700	300	1,000	700	300	1,000	1,036
Dues	475	1,025	1,500	475	1,025	1,500	1,502
FF&E	5,379	2,121	7,500	5,379	2,121	7,500	8,824
Guest Expenses	31,362	638	32,000	31,362	638	32,000	27,201
Outreach Mat & Supplies	0	400	400	0	400	400	348
Insurance	10,668	1,332	12,000	10,668	1,332	12,000	9,738
Ins-Wkmans Comp	16,216	2,574	18,790	16,216	2,574	18,790	13,537
Meals and entertainment	105	45	150	105	45	150	0
Miscellaneous	5,297	3	5,300	5,297	3	5,300	4,603
Office Supplies	8,193	3,232	11,425	8,193	3,232	11,425	8,951
Postage & Delivery	4,019	2,481	6,500	4,019	2,481	6,500	5,304
Printing	2,020	980	3,000	2,020	980	3,000	2,059
Professional Fees	20,430	9,570	30,000	20,430	9,570	30,000	24,748
Recognition	280	120	400	280	120	400	290
Rental Assistance	0	340,384	340,384	0	406,776	406,776	334,370
Telephone	6,524	1,876	8,400	6,524	1,876	8,400	7,814
Training Expense	1,047	553	1,600	1,047	553	1,600	828
Travel	3,185	1,315	4,500	3,185	1,315	4,500	3,688
Fundraising	20,000	0	20,000	20,000	0	20,000	3,285
<b>Total Program Exp</b>	<b>909,429</b>	<b>492,224</b>	<b>1,401,653</b>	<b>909,429</b>	<b>558,616</b>	<b>1,468,045</b>	<b>1,336,101</b>
<b>Occupancy</b>							
Interest Expense	0	0	0	0	0	0	0
Rent Expense	59,615	2,385	62,000	59,615	2,385	62,000	57,559
Depreciation	62,504	4,396	66,900	62,504	4,396	66,900	68,143
Repairs & Maint.	13,031	1,969	15,000	13,031	1,969	15,000	10,963
<b>Total Occupancy Exp</b>	<b>135,150</b>	<b>8,750</b>	<b>143,900</b>	<b>135,150</b>	<b>8,750</b>	<b>143,900</b>	<b>136,665</b>
<b>Total expense</b>	<b>1,044,579</b>	<b>500,974</b>	<b>1,545,553</b>	<b>1,044,579</b>	<b>567,366</b>	<b>1,611,945</b>	<b>1,472,766</b>
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,111</b>

Note: FY10 Net Income is primarily the result of the timing of grants awarded in FY10 for expenses to be incurred in a future year, primarily related to rental assistance grants in the Outreach Program.

**Lazarus House**  
**Balance Sheet-Cash Basis**  
As of December 31, 2010

Dec 31, 10

**ASSETS**

**Current Assets**

**Checking/Savings**

1010 - 022 Checking Operating	82,541.05
1040 - 282 Money Market Operating	51,372.56
1050 - 812 CTL Operating	5,230.27
1060 - 4031 Presave Benefits Checking	6,697.31
1070 - 0793 HPRP PNC Checking	23,286.81
1080 - 863 HRA Checking	101.00
1090 - 766 Petty Cash Checking	1,500.00
1100 - Cash On Hand	200.00
1110 - Gift Card	8,582.79
1140 - MB Financial Money Market	244,286.01
1150 - IHDA Pilot/Renewal Checking 152	82,599.74
1155 - IHDA RHSP Checking 005	0.01

**Total Checking/Savings** 506,399.65

**Other Current Assets**

Complete Payroll Payment	-1,022.85
1320 - Securities America	216,212.58
1340 - Undeposited Funds	-10,065.00
1350-00 - Prepaid Insurance	4,297.39
1355 - Prepaid Supplies Inventory	16,336.72
1380 - Prepaid Deposits	1,000.00
1390 - Prepaid Rent	3,000.00

**Total Other Current Assets** 229,758.84

**Total Current Assets** 736,158.49

**Fixed Assets**

1400 - Construction in Progress	6,875.00
1410 - Buildings Asset Account	1,879,470.34
1420 - Equipment Asset Account	23,916.57
1430 - Land Asset Account	290,000.00

**Total Fixed Assets** 2,200,261.91

**TOTAL ASSETS** 2,936,420.40

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Credit Cards**

1510 - Capital One VISA 427	584.62
1520 - Office Depot	319.37

**Total Credit Cards** 903.99

**Other Current Liabilities**

1610 - Quill	57.58
1620 - Ace Hardware	14.97
2010 - Payroll Liabilities	7,417.12
2020 - Accounts Payable	556.65
2021-00 - Accrued Payroll	21,439.46
2023-00 - Accrued Vacation	39,829.63
2026 - Deferred Program Revenue	18,715.88
2028 - IHDA Lease Payments	0.00
2040 - Key Deposit- CTL	555.37

**Total Other Current Liabilities** 88,586.66

**Total Current Liabilities** 89,490.65

**Total Liabilities** 89,490.65

**Equity**

3100 - Temp restricted net assets	581,911.13
3900 - Unrestricted Net Assets	1,783,273.96
Net Income	481,744.66

**Total Equity** 2,846,929.75

**TOTAL LIABILITIES & EQUITY** 2,936,420.40

**Lazarus House**  
**Profit & Loss Budget Performance**  
December 2010

	<u>Dec 10</u>	<u>Budget</u>	<u>Jul - Dec 10</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>					
4000 · Donations	365,709.33	138,162.00	524,879.06	336,530.00	546,299.00
4100 · Fundraisers	725.00		725.00		
4160 · Special Events	0.00	0.00	37,937.52	37,937.00	50,000.00
4200 · General Grants/Foundations	21,125.00	12,225.00	128,200.00	81,550.00	127,825.00
4300 · Government Grants	142,299.12	122,368.00	426,304.25	410,136.00	703,417.00
4400 · United Way/ Community Chest	7,467.70	7,238.00	25,384.20	27,666.00	45,054.00
4500 · 708 Boards	11,000.00	9,500.00	91,000.00	89,500.00	89,500.00
4600 · In-Kind Contribution	1,818.07	1,326.00	10,386.61	8,437.00	16,400.00
4700 · Interest Income	57.24	100.00	383.33	520.00	1,050.00
4800 · Other Income	1,480.00	1,480.00	5,920.00	5,920.00	16,700.00
4950 · Occupancy Fees- CTL	1,221.04	1,200.00	7,782.92	7,798.00	15,000.00
4960 · Application Fee- CTL	0.00	50.00	350.00	300.00	700.00
<b>Total Income</b>	<u>552,902.50</u>	<u>293,649.00</u>	<u>1,259,252.89</u>	<u>1,006,294.00</u>	<u>1,611,945.00</u>
<b>Expense</b>					
5000 · Advertising/ Community Outreach	160.94	204.00	834.02	778.00	2,000.00
5010 · Bank Service Charges	525.57	289.00	531.38	517.00	1,000.00
5015 · Cash Over/Short	4.00		5.95		
5020 · Depreciation	5,575.00	5,575.00	33,450.00	33,450.00	66,900.00
5030 · Dues and Subscriptions	0.00	142.00	457.05	646.00	1,500.00
5040 · Fundraising	0.00	113.00	12,060.19	13,150.00	20,000.00
5050 · Furniture, Fixtures & Equipment	-539.99	514.00	4,284.28	4,412.00	7,500.00
5060 · Guest Expenses	2,645.92	2,796.00	12,288.16	15,226.00	32,000.00
5071 · Outreach Materials & Supplies	0.00	44.00	24.00	132.00	400.00
5090 · Insurance	1,834.81	1,067.00	7,013.57	7,326.00	12,000.00
5095 · Insurance, Workers' Comp	1,785.26	1,973.00	9,363.88	11,712.00	18,790.00
5100 · Meals & Entertainment	0.00	150.00	0.00	150.00	150.00
5110 · Miscellaneous	300.73	564.00	560.49	1,919.00	5,300.00
5200 · Office Supplies	1,394.85	936.00	5,480.41	5,810.00	11,425.00
5400 · Payroll Expense	59,193.55	60,922.00	384,966.23	394,811.00	790,804.00
5500 · Employee Benefits	9,404.40	8,014.00	57,877.78	55,912.00	104,000.00
5600 · Postage & Delivery	292.89	399.00	3,065.40	3,232.00	6,500.00
5700 · Printing	0.00	0.00	1,083.00	1,091.00	3,000.00
5800 · Professional Fees	150.00	1,500.00	17,004.33	17,120.00	30,000.00
5900 · Recognition	320.53	0.00	320.53	0.00	400.00
6000 · Reimbursed Expenses	0.00	0.00	0.00	0.00	0.00
6200 · Occupancy Expense	4,383.56	5,181.00	30,718.77	30,914.00	62,000.00
6300 · Rental Assistance	29,009.92	36,684.00	182,893.80	188,868.00	406,776.00
6400 · Repairs & Maintenance	524.33	1,285.00	6,937.14	7,293.00	15,000.00
6500 · Telephone	719.02	707.00	4,011.16	4,160.00	8,400.00
6555 · Gain/Loss on Disposal	0.00	0.00	0.00	0.00	0.00
6600 · Training Expense	-90.00	74.00	925.20	1,153.00	1,600.00
6700 · Travel	328.25	446.00	1,351.51	1,820.00	4,500.00
6900 · Interest Expense	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<u>117,923.54</u>	<u>129,579.00</u>	<u>777,508.23</u>	<u>801,602.00</u>	<u>1,611,945.00</u>
<b>Net Income</b>	<u><u>434,978.96</u></u>	<u><u>164,070.00</u></u>	<u><u>481,744.66</u></u>	<u><u>204,692.00</u></u>	<u><u>0.00</u></u>

Lazarus House depends on calendar year end giving to carry us through the remainder of our fiscal year when donations are typically less.  
Year-to-date income includes \$268,836 of funds restricted for rental assistance and \$13,750 restricted for capital expenditures.





## LAZARUS HOUSE 2010 ANNUAL REPORT

Our mission is to provide hospitality, food, safe shelter and support services to persons connected to our community who are homeless or in need.

*May all who enter feel the love of Jesus.*

### Lazarus House Facilities



Main Building (location for donation drop offs)

This facility houses the Emergency Shelter & Center for Transitional Living  
214 Walnut St. (At corner of Walnut St. & 3<sup>rd</sup> St, entrance on 3<sup>rd</sup> St.)



Women & Children's Day Center  
15 S. 3<sup>rd</sup> St



Community Resource Center  
308 Walnut St.

We believe that everyone here is a gift from God, and we are here to help those that need assistance. We work together with many social service agencies, a large and wonderful network of volunteers, federal, state and community resources, and our donors to help provide the specific services needed by each person and family.

**Our desire is to give all those coming to our doors  
the opportunity for hope and a future.**



Lazarus House  
214 Walnut Street  
St. Charles, IL 60174

Main Number: 630-587-2144  
Outreach Number: 630-587-5872  
Visit us at [www.lazarushouseonline.com](http://www.lazarushouseonline.com)



## **Economic Challenges Continue**

As with most non-profit agencies, Lazarus House continues to face challenges due to difficult economic circumstances. People are still seeking our assistance, but our funding sources are not always able to support us at the same level as they have in the past.

Across all program areas in fiscal year 2010, Lazarus House provided a record level of service. In total through its shelter and outreach programs last fiscal year, Lazarus House provided over 40,000 days of service, serving an average of 110 people each day--a 6% increase over the prior year. We trust that with the help and dedication of our community, we will be able to continue running our three programs focused on helping homeless persons transition to independence and to help prevent homelessness for at-risk households.

Our programs are:

### **Emergency Shelter Program**

- Our Emergency Shelter serving men, women and children from St. Charles, Geneva, Batavia and western rural Kane County is open day and night, year round. The shelter program provides hospitality, food, safe shelter, case management and other support services whose goal is to help people return to successful, independent living.
- All Emergency Shelter guests sleep in our main facility, but separate sleeping rooms are assigned to men and women. Male guests also spend their non-sleeping time in the main facility. Women and children in our Emergency Shelter spend their non-sleeping hours in the Women and Children's Day Center, which provides a home-like atmosphere. The Center has a play room for the children, a fenced backyard, and study space where classes for women and children are offered to enhance their skills.

### **Transitional Living Program**

- Our Center for Transitional Living facility features 12 mini-apartments and a structured program that is the next step after the Emergency Shelter in helping people regain and maintain successful, independent living.

### **Outreach Program**

- The Outreach program is now housed in a separate building, and its goal is to help people stay in their housing. We administer one-time emergency mortgage/rental/utility assistance programs for those who experienced a temporary difficulty, ongoing rental assistance programs for low income households, and recently began administering a grant to help those impacted by the economic downturn. The specific programs, each with individual guidelines which are set by the grantors, are available depending upon the timing of grant revenues.

We have dedicated staff who keep our facilities running year-round. Our staff now number 38 full and part time people, including some who come in to help us during illnesses and emergencies, but don't work regular hours.

*The following pages outline these programs in greater detail. If you've not had a chance to visit Lazarus House, we encourage you to call and schedule a visit. We are open day and night, so we're very flexible. We'd also be glad to include you on our newsletter list. If you're not receiving our quarterly newsletter and you'd like to, please give us a call. We have many volunteer opportunities and would be happy to speak with you about those as well. We invite you to visit our website, [www.lazarushouseonline.com](http://www.lazarushouseonline.com), for more information. Please know that we consider it an honor and a privilege to serve our community. We look forward to working together to provide hope and a future to those in need.*

## **Lazarus House Shelter Services**

In fiscal year 2010, Lazarus House's Emergency Shelter and Center for Transitional Living programs provided:

- Care for 331 individuals (61 children, 97 women and 173 men). We served an average of 55 people per night and provided a total of 20,035 nights of shelter.
- Approximately 60,000 nourishing meals, some to our guests and some to others in need from the community.

### **Outcomes**

Many guests have special needs when they arrive at Lazarus House. In fiscal year 2010, of those with specific needs, Lazarus House was able to assist:

- 88% to receive case management
- 89% to obtain independent transportation
- 83% to receive medical care
- 88% to obtain or improve employment
- 84% to receive mental health services
- 75% to achieve continuing education or job training goals
- 58% to access legal services
- 40% to move into transitional or independent housing
- 71% to receive substance abuse services
- 87% to receive dental care

These results reflect that some people do not stay long enough to achieve all their goals, that some need to address higher priority needs (for example, medical care) prior to working on other needs (such as getting a job). It also reflects that some people may not be ready to work on all the needs they have. Sometimes it takes time for people to get to a place where they are able to do the work required to change both their self image and their life. We also continue to struggle with longer waiting lists for some services due to funding cuts other service providers are experiencing.

## **Lazarus House Emergency Shelter**

We have dedicated staff who keep the doors of the Emergency Shelter open 24/7, 365 days per year. The case managers work hard at helping our guests assess the reason(s) for their homelessness, set goals to improve their situation, and empower our guests to achieve those goals.

From time to time we survey our guests for feedback. Our staff was very touched by the following comments received on a recent survey completed by anonymous guests:

- Lazarus House is the best place!
- I feel I get the best help available and beyond. My gratefulness is unspeakable and my life has been blessed. I think your system is most helpful and great to those who follow the program.
- I feel lucky the world has a wonder like the Lazarus House.
- I'm grateful to be here. The staff here is wonderful.
- It is amazing and refreshing to have had the opportunity to benefit from this shelter. It's wonderful to know that the people really do care in the world, and I hope you all know how much your efforts are appreciated.

What a gift to hear their words of gratitude. May it encourage you as much as it has encouraged us. Your support to the Lazarus House mission can literally help a person rebuild their life.

Here's a story we'd like to share from the Emergency Shelter:

### **Men's Shelter**

"Jim," in his 40's, arrived at Lazarus House in August of 2007. He had been homeless on prior occasions and most recently had been put out of his mother's rent subsidized apartment since his presence violated her lease. Our new guest had been a special education student from the 3<sup>rd</sup> grade and was barely able to graduate high school. His work history consisted of many short duration jobs, mainly in fast food restaurants. His health was poor due to circulation problems in his lower legs which made it difficult for him to stand for any length of time. He had been treated in the past for depression, anxiety disorder, and dependent personality disorder. He came to Lazarus House with no medications. Due to his health problems, it was unlikely that he could obtain employment.

His Lazarus House case manager quickly connected him to several health clinics and to a mental health service provider. Slow but sure progress was seen on his health problems. He was assisted in completing a Social Security disability and supplemental income application. The initial application was denied (which is common) and Lazarus House assisted him in appealing the denial. After 1½ years, the application was approved.

Our Lazarus House Outreach staff assisted our guest in qualifying for a chronically homeless grant so that "Jim" could afford to live in an apartment in the community with a rental subsidy that was paid directly to the landlord.

Today "Jim" is living independently in an apartment in our community. He has Social Security income, and Medicaid and Medicare to provide for his health needs. With the encouragement of Lazarus House staff, he has renewed his faith and attends church services weekly. He meets weekly with his Lazarus House case manager to make sure he is staying on track, and he comes to Lazarus House daily for a meal and social contact. We are so thankful that we are able to help "Jim"!

### **Lazarus House Women and Children's Day Center**

The Women and Children's Day Center (WCC) continues to bless us with separate, home-like space for our women and children during their waking hours. While the entire house is a blessing, we are especially thankful for the children's playroom, the fenced backyard with play equipment, and the space afforded for classes and education.

The WCC has a dedicated staff of women who are "house moms", keeping the house running smoothly 16 hours a day, 7 days per week. The case manager for our women is a caring, dedicated woman who is ready to do whatever it takes to help our women and their children of all ages achieve their goals.

Here are a couple of stories we'd like to share from the WCC:

"Nancy" came to Lazarus House after being evicted from her housing. She had struggled for years with an addiction, which caused her life to spiral downward. Because of the impact the addiction had on her life, she didn't have contact with her son and his family. She had legal, emotional and financial issues. She also had health issues that were compounded by the addiction.

Her husband was in the hospital and was in need of immediate placement in a nursing home, due to his health problems. He had no source of income, which made it difficult to find a facility in which to place him, and initially he had to be placed in a facility far from his wife. Together we applied for Social Security Disability for him. The SSDI has now been approved and her husband has been moved to a facility in a nearby community.

"Nancy" was connected with a new program (Community Homeless Integration Project, aka CHIP) available to Lazarus House guests with substance abuse and/or mental health needs. She was placed into Intensive Outpatient Treatment through this program funded by a grant. She has progressed to Outpatient Treatment in the CHIP program.

"Nancy" has been working to correct legal issues, has been reconnected with her family now and her health and life have improved dramatically. She is able to visit her husband often, which is a blessing to them both.

Children at Lazarus House receive encouragement and a chance to address issues through our various children's programs. One mom said that her son had been a bully. She said his behavior is better at school and at Lazarus House due to the help he received from attending the Bullying Classes here at Lazarus House. Mom also said that her children are making better choices in the movies they choose to watch now and she believes that, too, is because of the classes they attended here.

## **Lazarus House Center For Transitional Living (CTL)**

This past summer the CTL celebrated its seventh year helping rebuild lives through a two-year program. The CTL was steadily busy the entire year, with a waiting list of applicants at many times.

CTL case managers meet weekly with resident guests to work on structured goal-setting as well as budgeting and debt reduction. They also advocate for hard-to-find resources, stand by to help when necessary and supply encouragement at all times.

We are blessed to have professionals on staff with a solid background in business and human resources, which facilitates assessment of ability, appropriate and updated resume writing, and job and soft skills seminars. In these seminars, guests are required to dress and act as if they are actually on a job interview.

Participation of moms and dads in our educational programs has inspired wonderful outcomes. Tri City Family Services comes in to do a weekly group with our parents and children, and our staff also offers programs such as parenting to help hone learned skills.

Also available are classes that pertain to boundary-setting, identifying safe people, addressing co-dependency and spirituality. Any person living in the Emergency Shelter, Center for Transitional Living or served in the IHDA or other Outreach programs is invited to attend educational groups at Lazarus House.

The Community Crisis Center in Elgin runs a weekly group for our women to address issues of healthy relationships and domestic violence, and they also have a monthly group for our men to address these same issues.

Fiscal Year 2010 statistics for our Center for Transitional Living:

- 30 adults and 8 children were housed in the CTL
- 87% of adults attended life skills coaching and/or classes
- 97% of adults received coaching to help maintain and improve their employment
- 91% of adults with educational goals, achieved incremental progress
- 90% of adults reduced debt and/or increased income

Because education seemed to be the focal point for many of our CTL guests this year, we thought it fitting to relate several mini-stories rather than one.

"Mary" is a single mom whose baby was born after entering the CTL one year ago. She held a low paying job but was determined to work on her GED in order to eventually gain better employment. At the CTL, she consistently passed all the GED tests taken and has been awarded her long-awaited GED certification. Two other CTL guests have scheduled GED testing or are preparing for college registration. They are being tutored by Lazarus House volunteers.

"John" is a single man with learning disabilities who was raised by a family other than his parents. Because of these challenges and poor life-skills, he came to Lazarus House last November and moved to the CTL two months later. Since then he has worked with his case manager and a volunteer tutor, took assessment tests and began college. He successfully completed two classes over the summer and is enjoying two more this fall. This young man cannot believe how his outlook on life has changed and how good he feels about himself and his ability to accomplish his goals.

"Susan" is a mom in her late 30's with medical issues who was determined to move on with her life following a recent divorce. She works part-time while attending college and was recently awarded two scholarships. She is a testament to faith and purpose and now has hope for the future.

Finally, "Bob", a single male in his early 40's, received his Associates Degree this past May and is currently studying for his Bachelor's Degree in a nearby community.

We are so grateful for the blessing of current or retired educators and volunteers who give their time and expertise to those willing to improve their future. And, as staff in the CTL, we are blessed to participate in coaching and encouraging our guests while witnessing their life-changing endeavors.

## **Lazarus House Outreach**

The prevention of homelessness and re-establishing self sufficiency in housing are the focus of all outreach program activities. Through grants from the U.S. Department of Housing and Urban Development (HUD), the Illinois Housing Development Authority (IHDA) and the Illinois Department of Human Services (IDHS), Lazarus House is able to provide housing support to households in our community who struggle daily to maintain or obtain housing. Our Outreach staff are compassionate and skilled professionals who evaluate all clients to determine what programs would best serve them, and what outside referrals would benefit them as well.

Of significant note is that Lazarus House has been awarded U.S. federal American Recovery and Reinvestment Act (ARRA) funding called the Homeless Prevention / Rapid Re-housing program – or HPRP. This award allows Lazarus House to assist households in Central Kane County who had been previously self sufficient, but are currently facing financial adversity. This funding can offer security deposits, rental assistance, utility assistance, case management, credit repair, legal assistance, and assistance with moving and storage costs. The goal is to see folks through these harsh economic times, when their current income prevents them from having the ability to self-sustain, and assist them with guidance and support as they work on a plan to regain financial self-sufficiency in the near future.

Also funded by HUD are the HUD Samaritan Grants (which targets those who are chronically homeless with a disability). Six individuals, for whom prospects of future self sufficiency was very bleak, now have the security of permanent supportive housing. Three more slots are expected to become available by the end of 2010. Each person meets weekly with Outreach staff to budget, establish goals, stay in contact, and at the same time live independently.

This was the ninth year Lazarus House administered the IDHS Homelessness Prevention Grant for southern Kane County. This program helps households who have experienced a one-time emergency that put them at risk of losing their housing due to non-payment of rent, mortgage or utilities. This program offered financial assistance to help see them past the crisis, enabling them to stay housed.

This was also the fourth year of administering the pilot rent subsidy program funded by IHDA. We have entered into the final two years of this grant which will run through June 2012. This grant allows Lazarus House to offer ongoing rent subsidies to households in our community, who simply are unable to pay their full monthly rent, feed their family and meet their other monthly obligations. Participants must pay monthly rent equal to 25% of the rent (up to limits established by IHDA) or 25% of their gross income, whichever is higher. Households who participate in this program must meet income qualifications and agree to meet monthly with Outreach staff to account for their finances, establish a budget for the coming month and set financial goals. This is a wonderful gift of stability for those constantly at risk of homelessness due to insufficient household income. With the economic instability of this past year, this program has allowed households negatively affected by job loss or reduction of wages to remain housed. Our Outreach staff work closely with these participants in developing new strategies for identifying affordable housing moving in to the future.



Over the past several years, Lazarus House has served as a lead agency for a county-wide collaborative grant – the IHDA Rental Housing Support Program (RHSP). This program is the largest state rent subsidy program in the nation. Lazarus House and three other Kane County agencies are administering Rounds 1 & 2 of this grant which provides ongoing rental assistance to 41 very low income households in the county. We have been approved for Round 3 of this grant as well which will increase this program by an additional 12 units across the county. There is a wait list for the Central Kane County service area for this grant.

Fiscal Year 2010 statistics from our Outreach programs:

- 11 households received one-time emergency assistance.
- 8 former chronically homeless individuals were provided permanent housing, with funding primarily through the U.S. Department of Housing and Urban Development (HUD).
- 44 households received ongoing rent subsidy with funding primarily through the Illinois Housing Development Authority (IHDA).
- 2,342+ households (an 8% increase over the prior fiscal year) called and received referral and other outreach services.
- In total 668 months of housing support (20,010 days) and other services were provided to help 146 persons obtain or stay in housing.

Results from the most recent follow-up period include:

- 100% of households receiving ongoing non HPRP rental assistance remained in permanent housing for at least six months.
- 100% of households in the ongoing rental programs that require households to use direct services learned to follow a monthly budget.
- 25% of households new to the ongoing programs that require households to use direct services accessed new benefits (better job, government benefits, Food Stamps, day care funds, etc.) to improve their finances and/or health.
- 66% of those receiving one-time rental assistance in the prior year remained in housing for at least 6 months.

We would like to share the story of one household that has benefited from our Outreach services:

Life has never been easy for “Joe”. Life began for him with a significant health concern that required numerous surgeries as a baby. Additionally he was diagnosed with a separate chronic health condition that would require lifestyle and medical adaptations the remainder of his life. Health concerns were not all he faced. School was never easy for him. Socially and emotionally he always struggled. “Joe’s” parents and teachers could not understand the bad choices he made over and over again. When he reached the legal adult age of 18, it was decided by all that “Joe” would strike out on his own.

He came to Lazarus House late in the fall of 2006, not for the first time. When he was younger he had been a guest, but due to his unwillingness to follow rules and make choices to insure a more stable future, he was told he either needed to follow the rules or find another place to stay. He was just not ready to take the “hand up rather than the hand out.” He chose to leave. When he returned in 2006, it was different. “Joe” was

being released from an area hospital after being treated for ailments related to living on the streets and lack of self-care. Lazarus House was just beginning to administer our first HUD Samaritan Grant for the chronically homeless. "Joe's" life was a textbook definition of chronically homeless with a disability. With the help of the case manager, "Joe" applied for and was admitted to the program funded by this grant.

For the first time since growing up, "Joe" had his own home. He struggled at first with being compliant with all that is required of participants in this program. Weekly case management meetings lay the ground work for the relationship that developed between a client and case manager. During these meetings, goals are established in which the client is required to address the underlying disabling condition that thwarted past attempts to live successfully as an independent adult. Weekly budgeting, which includes accounting for all income and the way it is spent, is a part of these meetings. Applying for public benefits that will support the client moving forward is also required. That is where the life-changing events of "Joe's" life began.

Due to "Joe's" struggles of following society's norms, it was decided that a mental health evaluation would be required. Staff believed "Joe" did not have an addiction concern, as he never appeared in shelter or at meetings with the classic signs of abuse. When there was question, drug tests had been administered and the results were always negative. The mental health evaluation revealed a serious mental illness that had gone previously undetected. This, along with the health challenges "Joe" had faced his entire life, added up to a person who qualified for Social Security. Within months of applying for these benefits, "Joe" was approved. He now not only has a very small monthly income, he also has the benefit of having Medicaid and Medicare. For the first time in his adult life he was able to schedule doctor appointments to address all of his various health challenges. With the guidance and requirements of his case manager he began to receive treatment and medication for his mental illness. The most heart-warming part of "Joe's" story is his home. He has a small apartment in town that he takes great pride in. A person can stop by any time of any day and see a spotlessly clean apartment that is well cared for. Life is still not perfect for "Joe", but with the huge dose of tough love he receives at Lazarus House (small on the "tough" and big on the "love"), he has remained stably housed for the past four years, and for this "Joe" is eager to tell us how grateful he is. We are grateful that we were able to help.

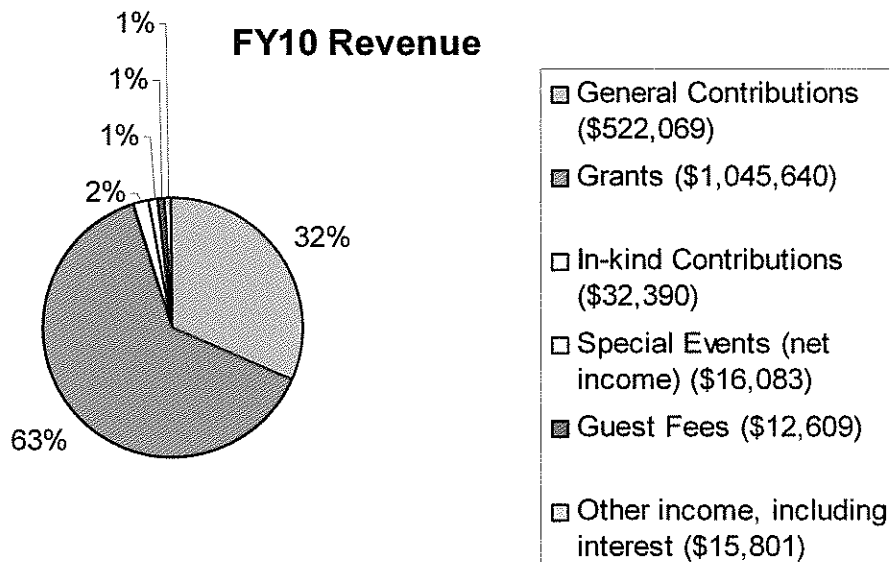
## General Lazarus House Statistics

### Volunteers

Volunteers are the backbone of Lazarus House. Volunteers continue to make an incredible difference for Lazarus House. Approximately 1,900 volunteers gave freely of their time to provide an estimated 21,000 hours worth of service. They prepare meals offsite so food is ready to serve at meal time. They tutor children with homework, teach classes, baby sit while parents are in class, pick up donations of goods for the shelter, prepare newsletters for mailing, provide professional dental care, provide haircuts, plan and orchestrate family game nights for the women and children, assist with fundraising activities and much more. Some of the special group projects this past year included extensive landscape refurbishing, painting the family sleeping areas, halls and bathrooms in the emergency shelter, installation of additional storage in CTL family rooms, remodeling of the bathrooms in the Women and Children's Day Center, important safety repairs, building vital storage units in storage areas, and major cleaning and organizing of essential basement storage areas. Without these fabulous volunteers, Lazarus House would need to either hire more staff or cut services. If you are interested in volunteering, please call 630-587-2144 and ask for our volunteer coordinator.

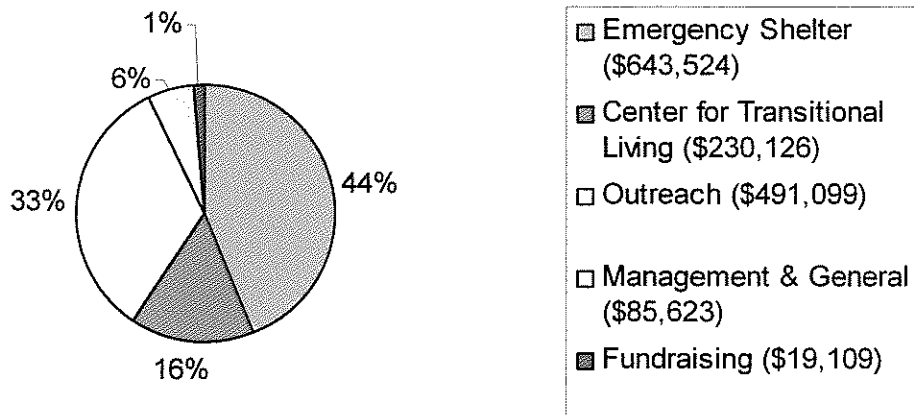
### Financial Results

In fiscal year 2010, Lazarus House spent 7% of expenses on administrative costs (fundraising as well as management and general costs). This covers director oversight time, administrative time of staff to handle correspondence, human resources, technology, fundraising, the complexities of federal and state grant requirements and more.



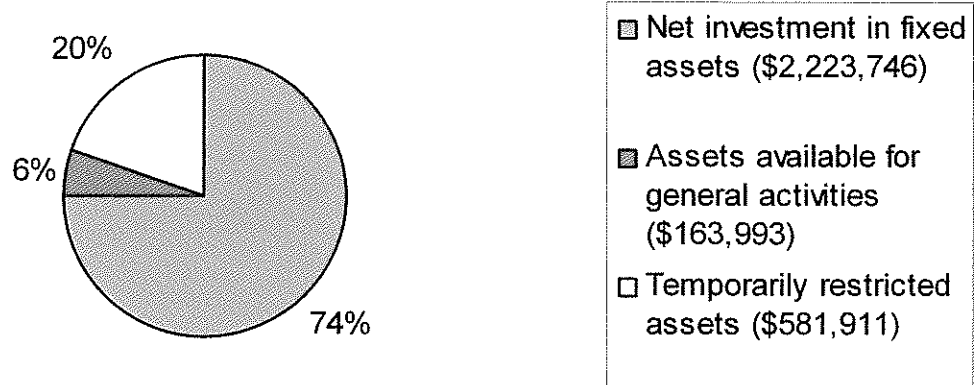
FY10 revenue total of \$1,644,592 is expressed on an accrual basis. The revenue included \$269,827 in grants restricted for rental assistance.

### FY10 Expenses, by Program Area



FY10 expenses totaled \$1,469,481, which included \$334,370 in rent/utility assistance.

### Net Assets, as of 6/30/10



Of the \$2,969,650 total in net assets, only \$163,993 (5%) was available for general activities. FY10 reflects a \$175,111 increase in net assets, primarily due to the timing of multi-year rental assistance grants and payments.

# **Lazarus House Board of Directors**

## **Executive Officers**

**Mike Roberts**, Board President  
Founder of and consultant to Microplastics, Inc.

**Kevin Gallagher**, Board Vice President  
V.P., Telephone & Data Systems, Inc.

**Bill Grabarek**, Board Secretary  
Attorney at Law

**Deb Akins**, Board Treasurer  
V.P., Harris N.A.

## **Board Members**

**Lynette Anderson**, Director, Christian Education, Hosanna!

**Lynn Bruesewitz**, Owner, Software Support, Inc.

**Peter Fazio**, Administrator, PJ Plumbing Service

**Julie Harter**, Management Consultant

**Bob McDowell**, Owner/President, McDowell Inc. of St. Charles

**Beth Mooncotch**, Social Worker, MSW

**John Parsley**, Retired Sr. VP, PMI Mortgage Insurance Co.

**Dione Reyes**, President, Specialty Title Service

**Manuel Rivera**, Accountant, Sleep Innovations

**Steve Sager, CPA**, Sager, Haines & Co. LLP

**Marve Stockert**, Executive Director Illinois Assoc of Mortgage Brokers

**Logan Wilding**, Data Direct, Sales and Marketing Executive

## **Advisory Directors**

**Derin Fowler**, St. Charles Free Methodist Church

**Ellen Wildman**, Student Representative

**Betsy Penny**, Alderwoman, St. Charles City Council

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

FEB 04 2002

LAZARUS HOUSE  
214 WALNUT ST  
ST CHARLES, IL 60174-0000

Employer Identification Number:

36-4187609

DLN:

17053005740002

Contact Person:

DAVID B KOUCKY

ID# 31368

Contact Telephone Number:

(877) 829-5500

Our Letter Dated:

March 1998

Addendum Applies:

No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

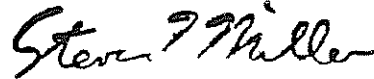
Letter 1050 (DO/CG)

LAZARUS HOUSE

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

A handwritten signature in cursive script that reads "Steven T. Miller".

Steven T. Miller  
Director, Exempt Organizations

## Lazarus House Board of Directors

### Board Officers

President: Mike Roberts      Secretary: Bill Grabarek      Asst. Secretary: Kevin Gallagher  
 1st V.P.: Kevin Gallagher      Treasurer: Deb Akins

### Full Board

Name	Home Address	Employer	Term	Years in Term	Skills
Deb Akins	704 Gray St. St. Charles, IL 60174	V.P. Harris Bank 114 W. 1 <sup>st</sup> St. Hinsdale, IL 60521	2011	2-1/2	Management
Lynette Anderson	421 S. 11 <sup>th</sup> St St. Charles, IL 60174	Director of Education Hosanna Lutheran Church 36W925 Red Gate Rd. St. Charles IL 60175	2012	1-1/2	Strategic Planning, Community Connections, Faith Community Connection
Lynn Bruesewitz	1707 Patricia Lane St. Charles, IL 60174	Owner, Software Support Systems, Inc. 803 S. 5 <sup>th</sup> Ave St. Charles, IL 60174	2011	2-1/2	Technology, Community Connections
Peter Fazio	2661 Sandpiper Trail West Chicago, IL 60185	Administrator PJ Plumbing Service 504 Congress Circle Roselle, IL 60172	2012	1-1/2	Property Management & Construction, Public Relations, Revenue Generation
Kevin Gallagher	38W739 Northern Court St. Charles, IL 60175	Sr. V.P. Telephone & Data Systems, Inc. 30 N. LaSalle, Suite 400 Chicago, IL 60602	2012	1-1/2	Revenue Generation, Legal, Community Contacts
Bill Grabarek	PO Box 8022 Elburn, IL 60119	Law Office of William C. Grabarek PO Box 8022 Elburn, IL 60119	2012	1-1/2	Legal
Julie Harter	46W085 Ellithorpe Rd Hampshire, IL 60140	Management Consultant 46W085 Ellithorpe Rd Hampshire, IL 60140	2013	1/2	Human Resources, Organization Development, Technology, Revenue Generation
Robert McDowell	3N231 E. Mary Lane St. Charles, IL 60175	Owner/President McDowell, Inc of St. Charles 521 West Main Street St. Charles, IL 60174	2013	1-1/2	Property Management & Construction, Strategic Planning, Community Contacts, Prior Board Experience



Beth Mooncotch	3108 S. Route 59, Ste. 124-360 Naperville, IL 60564	Social Worker, MSW	2011	2-1/2	Psychology/Social work, Community Contacts, Faith Community Connection, Revenue Creation
John Parsley	613 Quaint Acres Dr. Silver Spring, MD 20904	JMP Consulting - Owner 613 Quaint Acres Dr. Silver Spring, MD 20904	2013	1/2	Revenue Generation, Organization Development
Dione L. Reyes	1191 Litchfield Ln. Bartlett, IL 60108	President Specialty Title Service 1375 Remington Rd, Suite K, Schaumburg, IL 60173	2011	2-1/2	Property Management & Construction, Finance, Organization Development
Manuel Rivera	838 Columbia Circle N. Aurora, IL 60542	Human Resources Manager Microplastics, Inc. 406 38 <sup>th</sup> Ave St. Charles, IL 60174	2011	2-1/2	Human Resources, Organization Development
Mike Roberts	3201 Greenwood Ln. St. Charles, IL 60175	Founder, prior owner & now technical consultant for Microplastics, Inc. 406 38 <sup>th</sup> Ave St. Charles, IL 60174	2012	1-1/2	Business development Construction management
Steve Sager	40 Horne St. St. Charles, IL 60174	CPA, MBA Jones, Sager, Haines & Co. LLP 1001 East Main St., Suite E St. Charles, IL 60174	2012	1-1/2	Finance, Organization Development
Marve Stockert	7538 W. Devon Ave Chicago, IL 60631	Caddie Master, Inc. 7538 W. Devon Ave Chicago, IL 60631	2012	1-1/2	Housing, Management, Legislation, Finance
Logan Wilding	5N955 Castle Drive St. Charles, IL 60174	Account Executive, OEM Solutions Dell One Dell Way MS RR3-23 Round Rock, TX 78682	2012	2-1/2	Property Management and Construction, Marketing, Technology, Faith Community Connection
Derin Fowler	38W681 West Mary Lane St. Charles, IL 60174	Pastor, Free Methodist Church 214 Walnut St. St. Charles, IL 60174	n/a*	n/a*	Helping the Homeless, Community Needs, Landlord Perspective

Betsy Penny	417 N. Tyler Rd. St. Charles, IL 60174	St. Charles City Council Alderman	n/a*	n/a	Community Contacts, Organization Development
Kristina Karl	42W550 Hawk Circle St. Charles, IL 60175	Student representative	n/a*	n/a	Youth perspective

\*Nonvoting member

Board development occurs:

- At each meeting as part of the education of members about the operations and ministry of Lazarus House. - Through information shared with the Executive Board on fiduciary matters gleaned from conferences
- through review of needs and risk areas in the strategic plan
- Through subcommittees on key Lazarus House matters. Newer and more experienced members will learn and share from each other through these committees.

Board elections: Take place annually at the June meeting. Individual Board members may be voted in during subsequent months if a vacancy exists and a qualified candidate is interested. There are a maximum of 17 voting members allowed on the Board at any one time. Terms are for 1, 2, or 3 year periods, with approximately 1/3 of the terms expiring each year. Officer positions are all one year terms. No limits exist on how many terms a Board member or officer may have. Applications for prospective candidates are gathered throughout the year. One or more Board members presents the candidate for consideration. Attributes considered in Board member selection are a balance of the types of skills listed in the far right column above, along with leadership, commitment to the mission of Lazarus House and the needs of the poor, and connection to the area served by Lazarus House.